

Gilmer Independent School District

REQUEST AUTHORIZATION TO CONDUCT A FUNDRAISER

Campus: _____ Group: _____

Fundraiser Title: _____

Taxable Fundraiser: Yes | No

A. Fundraiser will be conducted from (date) _____ to (date) _____.

B. Profit will be used for _____.

C. What vendor will be used? _____

D. How will the merchandise or service be sold or provided (e.g. catalog sales, individual sales to students and staff on campus, prepaid orders, etc.)?

E. What type of merchandise or service will be sold or provided?

Will edible items be sold to consume during school hours, as defined by federal law:
(**midnight to 30 minutes after the end of the school day**)? Yes | No

If yes, you **MUST ATTACH** the form,
Approval to Sell Edibles for Consuming on School Grounds.

Projected Sales and Expenses:

Total Projected Sales \$ _____

Total Projected Expenses \$ _____

Projected Net Profit \$ _____

Sponsor Certification:

I hereby certify that a complete income/expense summary will be submitted to the principal within 30 days after the fundraising activity is ended. I certify that all money collected will be deposited in accordance with the district's campus activity procedures.

Sponsor's Signature: _____ **Date:** _____

Approve? YES | NO **Principal:** _____ **Date:** _____

Approve? YES | NO **Admin :** _____ **Date:** _____